



BALAKLAVA & DALKEY AGRICULTURAL SOCIETY INC.

PO BOX 181, BALAKLAVA SA 5461

P: 0429 387 714

E: balakshow@gmail.com

ABN 75 020 000 999



## 2025 Trade Sites – Application Form

Dear Trade/Site Applicant

Thank you for your interest in holding a Trade/Site at the Balaklava Show this year.

Please complete and return the attached site application form. **Applications will close 30<sup>th</sup> of July 2025. After this date applications will not be accepted.**

Once we have received your application form our Treasurer will forward an invoice for payment of site fees. Your site fee includes two complimentary entry tickets. Additional entry tickets can be purchased on the site application form, either as membership or extra individual tickets. Physical tickets will not be sent in 2025. Entry will be permitted through the main gate where you will be listed on a trade site register.

If you are a food Vendor, a Temporary Food Vendor Notification Form is also attached. **Please return this form to the show Secretary (not to Wakefield Regional Council as stated on the form).** The form will be forwarded by the secretary to the Wakefield Regional Council for approval after which the show Secretary will notify you that approval has or has not been granted. This process will ensure that the show Secretary knows which food vendors have sent in the form and been approved. Please make sure you have generators available as the show grounds has limited power if asked to bring your own.

### PRODUCT & PUBLIC LIABILITY INSURANCE

All stall holders must have appropriate product and public liability insurance. Please provide a copy of your public liability insurance certificate of currency **with** your registration form. If your insurance is due to expire before the event, please provide the current proof of cover and send the renewed cover ASAP. Your insurance invoice is not proof of insurance and will not be accepted. If you do not have a "Certificate of Currency", please contact your insurance provider.

### PAYMENTS, RECEIPTS & REFUNDS

**All payments are to be made within 7 days of registration confirmation to book the site.** No site booking will be fully accepted without necessary documentation and payment. Tax Receipts need to be indicated on the registration form. **Any cancellations after 1<sup>st</sup> of September will not receive a refund or transfer to other events.** Refunds can take 7-28 days to process. Please confirm your site



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booking by emailing [balakshow@gmail.com](mailto:balakshow@gmail.com) before making any payment. Payments can be made using the following details;

**Bank:** ANZ Balaklava

**Account Name:** Balaklava & Dalkey Agricultural Society Inc.

**BSB:** 015 525      **Account Number:** 298798587

**Reference:** *(Name of business on the application)*

Please note that the Balaklava & Dalkey Agricultural Society INC is **not registered for GST**.

Please ring and confirm bank details.

We look forward to your involvement with the Balaklava Show in 2025.

Kind Regards

Lori Allen

Site and Entertainment Coordinator – Balaklava & Dalkey Agricultural Society



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## BALAKLAVA & DALKEY AGRICULTURAL SOCIETY SITE APPLICATION FORM 2025

NAME OF BUSINESS:			
CONTACT NAME:			
POSTAL ADDRESS:			
PHONE NUMBER:			
EMAIL:			
DETAILS OF SITE / GOODS TO BE SOLD:			
I confirm that I have read and accept all the rules and regulations of the Balaklava & Dalkey Agricultural Society as outlined. I have provided a Certificate of Currency giving details of my Insurance Cover and a Temporary Food Permit Notification form (if required). The \$10 administration fee is included in the site fee.			
PRINT NAME:		DATE:	
SIGNED:			
Please reserve me _____ block at the 2025 Balaklava Show. I will have _____ kg of bottled gas on my site			
Site Type	Price	Number Required	Total Cost
Outside Exhibit	\$50.00 per 6m block		
Non-Profit Organisation Outside	\$40.00 per 6m block		
Large Outside Exhibit	\$210 per block (machinery etc.)		
Non-Profit Organisation Inside	\$50.00 per 3m block		
Inside Exhibit	\$60.00 per 3m block		
Electricity Number of Plugs & Amps required	\$20.00 – (for each point required) ____ x ____ Amps ____ x ____ Amps		
Admission	\$12.00 per adult (for extra adults)		
<input type="checkbox"/> \$5 Junior Membership 15 years and under (1 x Children's Ticket & Show Book) <input type="checkbox"/> \$12 Single Membership (1 x Adult Ticket & Show Book) <input type="checkbox"/> \$30 Family Membership (2 x Adult Tickets, 2 Children's Tickets & Show Book)			
<b>TOTAL TO BE PAID</b>			<b>\$</b>
Food Vendors Notification Number:	SHOW OFFICE ONLY Insurance sighted Y / N Indoor / Outdoor Receipt Sent: Yes / No Total Received: Power Required: Yes / No		